



**Message from Melanie Theodorou,
President & Chief Executive Officer**

As we enter 2026, I am so proud to announce that Horizon Business & Staffing Solutions Inc (Horizon) continues to advance its mission of delivering exceptional, integrated support services that empower organizations to operate with clarity, confidence, and strategic focus. Our commitment remains unwavering: to provide the highest standard of administrative, operational, and executive support so our clients can concentrate on what matters most — growth, innovation, and meaningful impact.

Over the past year, Horizon has expanded its capabilities, strengthened its partnerships, and refined its Alliance service model to meet the evolving needs of modern organizations. In 2026, we are proud to offer a comprehensive suite of services, including:

- Executive & Administrative Support
- Project Coordination & Operational Management
- Client Relations & Communications
- Financial Tracking & Reporting Support
- Improved Scheduling for Ad Hoc Per Diem Staffing needs, Logistics & Workflow Optimization
- Strategic Planning Assistance & Board Support

Our goal is simple - to be the trusted backbone behind every leader, team, and organization we serve. Looking ahead, our objectives for 2026 are focused, ambitious, and deeply aligned with our values:

- Elevate service excellence through enhanced training, quality assurance, and continuous improvement.
- Expand our client partnerships across healthcare, wellness, professional services, and emerging sectors.
- Enhance, fine tune our Per Diem Integrated Alliance Staffing Model to be better ready to meet clients staffing needs on demand.
- Integrate new technologies that streamline operations and improve client experience.
- Strengthen our team with skilled professionals who embody Horizon's commitment to reliability, integrity, and proactive support.
- Deliver measurable value that helps our clients operate more efficiently and strategically.

At Horizon we believe that exceptional support is not a luxury — it is a catalyst for organizational success. We are honored to serve our clients and grateful for the trust they place in us every day. Thank you for being part of our journey. Together, we look forward to a year of growth, innovation, and shared achievement.

Warm regards,

A handwritten signature in black ink, appearing to read 'Melanie Theodorou'.

Melanie Theodorou
President & Chief Executive Officer